



**Tri-Valley Regional Occupational Program**  
 1040 Florence Road, Livermore, CA 94550  
 Phone (925) 455-4800 • Fax (925) 449-9126

***JOINT POWERS GOVERNING BOARD***

**Regular Board and Organizational Meeting of January 26, 2022**

**5:30 p.m. Open Session**

**Meeting conducted in compliance with AB 361**

**1. CALL TO ORDER / ROLL CALL – 5:30 p.m.**

Chairperson Prusso called the meeting to order 5:31 p.m.

Prusso – Aye

Rouse – Aye

Maier - Aye

**2. CONVENE TO ANNUAL ORGANIZATIONAL MEETING OF THE BOARD**

Tri-Valley ROP Board Bylaws 9100, *Organization*, and the Fifth Amended Joint Powers Agreement require the Governing Board to hold its annual organizational meeting during the first meeting of the calendar year. At this time, the Board shall elect a Chairperson and Vice-Chairperson from its members.

**A. Election of Board Chairperson for 2022**

Megan Rouse nominated Emily Prusso.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rouse	Maier	3	0	0	0

**B. Election of Board Vice-Chairperson for 2022**

Emily Prusso nominated Megan Rouse.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Prusso	Maier	3	0	0	0

**3. RECONVENE INTO OPEN SESSION**

**A. Pledge of Allegiance**

**B. Approval of the Agenda**

The agenda was approved as written.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rouse	Maier	3	0	0	0

**4. PUBLIC COMMENT - None**

**Accessibility to Facilities and Agenda Materials:** The Tri-Valley ROP desires to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in this meeting should direct such request to the Tri-Valley ROP Superintendent, 1040 Florence Road, Livermore, CA 94550, or by calling (925) 455-4800 at least 48 hours before the meeting, when possible. Non-confidential materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Superintendent's Office (address above) during normal business hours.

**5. CONSENT CALENDAR – MOTIONS**

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Maher	Rouse	3	0	0	0

**A. Approval of Minutes from the Regular Board Meeting of December 7, 2021**

The Board approved the minutes from the December 7, 2021 Board Meeting.

**B. Approval of Bill and Salary Reports – December 1 – December 31, 2021**

The Board approved the Bill and Salary warrants which show the District’s operating and salary expenditures for the period noted.

**C. Approval of Purchase Order Summary – December 1 – December 31, 2021**

The Board approved the purchase order summary which shows the encumbrances of District funds for the period noted.

**D. Approval to Reaffirm the AB 361 Findings Adopted by Resolution 2021-22.7 at the December 7, 2021 JPCB Board Meeting**

The Board approved the Reaffirmation of Resolution 2021-22.7: Resolution Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 361.

**6. CONSENT – RESOLUTIONS**

Roll Call Vote:

Trustee Prusso – Aye

Trustee Rouse – Aye

Trustee Maher - Aye

**A. Resolution No. 2021-22.8 – Board Members Signature Card**

The Board approved Resolution No. 2021-22.8 Board Members Signature Card

**7. DEFERRED CONSENT ITEM/S - None**

**8. INFORMATION / ACTION ITEMS**

**A. Celebrating CTE – Information/Action**

Suzanne Smith and Amy Robbins provided a brief overview of activities and opportunities for our students, member districts, and partners. The CTE Month Proclamation was then read by Superintendent Duncan, Trustee Rouse, and Trustee Prusso.

Trustee Maher complimented ROP, saying that if our students weren’t at the PUSD COVID testing center, there would be no center.

Roll Call Vote:

Trustee Prusso – Aye

Trustee Rouse – Aye

Trustee Maher - Aye

**B. Extension of SB 95 COVID-19 Supplemental Paid Sick Leave – Information/Action**

The Board approved the Extension of SB 95 COVID-19 Supplemental Paid Sick Leave for the period October 1, 2021 through June 30, 2022 for eligible employees.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rouse	Maher	3	0	0	0

- C. **Approval of Personnel Document of January 26, 2022 – Action**  
The Board approved the January 26, 2022 Personnel Document.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rouse	Maher	3	0	0	0

**9. CORRESPONDENCE**

- Letter from L. Karen Monroe, Superintendent, Alameda County Office of Education, 2021-2022 First Interim Budget Report

**10. SUPERINTENDENT’S REPORT**

I want to thank everyone out there at the district level. People are taxed and tired; and I want them to know I appreciate them.

**Customer Service**

- COVID-19 management – we’re offering the services of our Medical Occupations and Nursing students to assist districts with their testing efforts.
- Amy Robbins continues to work with member districts’ on the extensive reporting required by CalPADS.
- Suzanne Smith has been busy working on the 2022-23 Course Catalog, which was shared with member districts’ counseling departments today.
- Our instructors and students attended the DECA conference on MLK weekend. The students were excited to be back out there and they performed well.

**Fiscal**

- We have upcoming reporting deadlines for both Round 1 of the Strong Workforce Grant and CTEIG.

**Relationships**

- We continue to present TEC General Session and Administrative meetings.
- I’m assisting in the planning of the Superintendents Council Retreat for our county superintendents.

**11. BOARD MEMBER REPORTS**

From Trustee Rouse:

- DUSD selected Kristin Pelham as the alternate ROP board member.
- DUSD just approved their instructional calendar for next year.

Trustee Maher said he’s looking forward to being on the ROP board.

Chairperson Prusso welcomed Steve Maher to our board. She also spoke of how coming out of the break has been extremely challenging for all of our districts and recognized that people were spending much of their time working on COVID-related issues. Trustee Prusso stated that, as a parent, she is so happy that our children are in school again and she appreciates what we’re doing.

**12. ANNOUNCEMENTS**

- The next Regular Meeting of the Joint Powers Governing Board will be held March 9, 2022 at 5:30 p.m.

**13. ADJOURNMENT**

Trustee Prusso adjourned the meeting at 6:22 p.m.

**TVROP Joint Powers Governing Board**  
Minutes for the Regular and Organizational Board Meeting of January 26, 2022

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Submitted,

*Approved and entered into the proceedings  
of the Board this 9<sup>th</sup> day of March, 2022*



Julie Duncan  
Secretary to the Board

DocuSigned by:



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Emily Prusso  
Chairperson

EP/JD/lh